

BASKETBALL SCOREKEEPERS/TIMEKEEPERS INSTRUCTIONS

Coaches –for coaches who are hosting games

- Fill in your own team's names and uniform numbers on a score sheet (found in the back of the Athletic Handbook) and run off enough copies to last the season
- Organize a of team three dependable intermediate students – one to work the scoreboard, one to time keep, one to fill in the score sheet, and train them on the following:

Timekeeper responsibilities:

- Keep track of shifts
- 3 minute shifts except for the final 6 minutes which is free substitution
3 3 3 3 half 3 3 6
- Full Court: Call out to the coaches and referee, "Three minutes" when there are 3 minutes left in the game – let teams know that they can full-court press if the margin is 10 points or less
- We play stop time. Stop the clock whenever the referee blows their whistle
- Start the clock when the ball is **touched** in bounds by a player-do not start the clock until a player on the court touches the ball (the referee will also signal by lowering their arm when to start the clock)
- Blow a whistle (LOUD) at the end of each shift
- When in doubt, ask the referee

Scoreboard Operator

- Ensure that points are awarded to the proper team
- Two points for each basket and one point for each foul shot. There are no three point shots
- Throughout the game check scoreboard score with the score on the score sheet
- When in doubt, ask the referee

Score sheet Personnel

- Before the game begins, ask both coaches for a copies of their score sheet (names and numbers filled in)
- Note which team won the jump ball at the beginning of game and record on score sheet using arrows for possession in case of a held ball situation
- Record personal fouls **and** team fouls – don't be afraid to ask referee for clarification
- Keep a running score (at the bottom of the score sheet) and continually check with scoreboard operator for accuracy
- Let the referee know when a team has 5 fouls in one quarter (bonus). Let the referee know when one player has 5 fouls
- When in doubt, ask the referee

Both Coaches should:

- Try to have one coach or an extra player on your bench keep track of shifts, the score and number of fouls for each player
- Introduce themselves to the students working at the scorer's table